YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	SRI KUVEMPU MAHAVIDYALAYA FIRST GRADE COLLEGE
• Name of the Head of the institution	K MOOKKAMMAL
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08029780096
• Mobile no	9686526259
• Registered e-mail	principalrc2012@gmail.com
• Alternate e-mail	doddasiddaiah@gmail.com
• Address	KENGAL
• City/Town	CHANNAPATNA
• State/UT	KARNATAKA
• Pin Code	562161
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**BANGALORE UNIVERSITY**
• Name of the IQAC Coordinator	**Prof. JAYADEV M**
• Phone No.	**08029780096**
• Alternate phone No.	**9686526259**
• Mobile	**9448069436**
• IQAC e-mail address	**doddasiddaiah@gmail.com**
• Alternate Email address	**prajumaths@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.skmvkengal.org/pdf/aqar/AQAR-report-2018-19.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.skmvkengal.org/pdf/iqac/calender-of-events.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**70.25**	**2005**	**20/05/2005**	**30/04/2010**
Cycle 2	**B**	**2.06**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**15/05/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted Curriculum Enrichment Programs on Communication skills, and Tally (Computerized Accounting). Conducting Student satisfaction survey (SSS) on teaching and learning process. Coaching for Competitive Exams. Creating awareness among the students regarding environmental protection. Feedback collected from stakeholders.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Creating awareness among student regarding Environmental protection	Followed as Best practice to enrich the Environment by maintaining and planting more plants
Initiation of Institutional Academic calendar	Prepared and Implemented Academic calendar
Conducting competitive examination coaching for students	Conducted competitive examination coaching classes at HEI
Implementation of Curriculum Enrichment Programs in HEI	Conducted two Curriculum Enrichment Programs in HEI

13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	29/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	25/01/2022

Extended Profile

1.Programme

1.1	220
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	456
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	412
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	147
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**10**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**35**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4.75**
4.3 Total number of computers on campus for academic purposes	**41**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The HEI shadows the syllabus set by Bangalore university as it is the affiliated university.**

- **The IQAC formulates an academic calendar with the reflection of specifying the duration of the semester, the date of commencement**

and end of the semesters of which articulated by affiliated University.

• At the beginning of the academic year an institutional plan of action is planned by IQAC. Time table for Arts, Commerce, Science and BCA are prepared. In support of that the individual departmental time table is also equipped and displayed on the notice board before the start of the academic sessions.

• In synchronization with the deviations in syllabus prescribed by the university, The HEI obtains a required number of books in the library respective departments.

• Respective department HOD's meeting are led at the beginning of the academic year and syllabus is spread to concern faculty members. Teachers prepares annual lesson plan as per the academic calendar. According to the lesson plan curriculum is carried out. If the portions are not finished in prescribed stretch extra sessions are directed. Each faculty maintain a teaching diary that needs to be signed by the principal on monthly basis.

• Students are educated about the academic plans through the HEI's prospects. Time table relevant notices as well as in the class rooms by their corresponding teachers.

• IQAC initiates faculty members to identify the topics in their modules requires ICT enabled teaching with supportive requirements.

• Faculty members plans the suitable teaching techniques with group discussion, Class level quiz, student's interview, case studies, lecturing on topics.

• Industrial/ study tours are organized by the concerned departments of the HEI to enable students to increase practical knowledge among them.

• Teaching and learning is made effective and interesting with the use of ICT enabled tools, such as; Power point presentation, Relative YouTube videos, Pictorials, CHARTS, MODELS, MAPS.

• The Principal, Head of the Departments and IQAC supervise the effective delivery of the curriculum and suggest methods and means for its effective implementation. Remedial coaching and tutorial classes are arranged to weaker students. For advanced students additional support and guidance provided by the faculty also Asking questions after completion of every chapter and solve previous year

question papers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

IQAC committee, Principal and the Departmental HODs are with the participative management system prepares institutional academic calendar. This academic calendar is adhered and followed with affiliated university calendar. In the beginning of the academic year, the different HODs are informed to provide inputs on completion of syllabus and time line for conducting Internal assessment examination, evaluation deadlines and announcement of results in the institution.

The academic calendar are circulated among the students through website link and office orders. The examination committee adheres to institutional academic calendar and conducts planned examination schedules and prescribed syllabus. The evaluation committee are informed the deadlines for submitting the results and also announced in the institution notice board or through the teachers of the institution.

The students are given time line to file any issues regarding assessment results in front of mentor or Redressal Committee to address the issues. The committee follow up the issues with respective teachers to considers the request from the students to solve the issues. Depending the issue, the teachers are made their efforts to solve the issues within 3 to 5 working days and submit the reports to redressal committee. The final internal examination evaluation is based on the criterions of the affiliated university norms on allocating the marks of internal evaluation as a combination of Attendance, assignments, Internal examination and seminars.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://skmvkengal.org/pdf/iqac/calender-of-events.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

57

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The HEI integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into curriculum as is it part of syllabus set by the affiliated university. The IQAC provides an insight regarding identifying the afore said crosscutting issues from the HODs of all the departments in the IQAC Meeting. The identified issues are addressed by the faculty members to choose appropriate channel for inculcate in the teaching learning methodologies.

This helps the teachers to choose and define the purpose of the crosscutting issues in the curriculum. The lesson plans of the teaching faculties are prepared in connection with these crosscutting issues. Students are provided knowledge of various socio-cultural issues from the curriculum by making them to be part of events, group discussion, debate in the class environment. This process of learning achieved through teaching courses such as

Business Ethics, Environmental Studies, Indian Constitution, Indian History, European Historyetc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.skmvkengal.org/pdf/iqac/sss-2019-20.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

181

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The HEI has a well-designed teaching learning process. The curriculum issued by the affiliated universityis delivered to the students from the experienced teaching fraternity. The teachers of the institution are highly qualified in their respective courses, which ensures the effectiveness of the curriculum delivery. The teachers also observe the potentiality of the students and guide them as per their need.

The Mentor mentee system also provide an opportunity to understand the necessity of the valuable relationship of Teachers and students. The mentors with the help of teachers identify the advanced learns and slow learners in academics. This enables the teachers to provide suitable platform required for advance learners and required mentorship for slow learners.

Advance learners are provided opportunity in various committees of the HEI to enhance their leadership qualities. They also provide platform to perform their skills through the Seminars, Class Quiz concepts, Assignment distribution and collection, Students representative responsibilities and Event organizing works.

Slow learners are observed first by the teachers, but with the involvement of their respective Mentors guidance is provided to them. Without discriminating the students, they have been guided with remedial classes to support them to understand the concepts with ease environment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
456	**10**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The HEI has strong base of IQAC functionality in the campus. IQAC ensures the robust quality in teaching learning process. All departmental HODs are informed to conduct departmental meeting to discuss the proper methodologies for effective teaching by the faculty members.

The faculty members are provided with complete freedom to choose appropriate methods for teaching the courses. The methods are followed as required such as Chalk board teaching, Power point presentation, Group discussion, Class quiz, Interaction method, Seminars, Case studies, industrial visit and field visit with reporting for class room teaching. As well as Laboratories for experiential learning courses like science and computer application-based programs.

Arts stream are basically printed material source-oriented courses are taught with the common communicative methods, but few courses are taught with field visit and report writing methods. Commerce stream is mixed with various methodologies to teach the courses such as ICT enabled teaching with other substitute methods. BCA program is taught with the use of computer lab and class room teaching and project reporting is also prat of curriculum. Science stream program are delivered with respective laboratories and experiential learning methods.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The IQAC of the HEI provides valuable guidance to the faculty members and encourage them to use ICT enabled teaching methods to use in teaching learning process. All the departmental HODs are suggested to ensure the teaching process involves ICT tools. The supporting methods creates interest among the students to learns the courses.

The Commerce and BCA stream is well adhered to using the ICT tools for teaching learning process. The courses contain various topics such as stock market, Banking, Insurance, computerised accounting, environmental studies, liquidation of companies, Corporate social responsibilities, Tally, Online marketing, Advertisement, C++, JAVA, Computer applicationsetc.

Students are also provided opportunities to use ICT facilities to conduct seminars, case study analysis, practical records, Product launch, computer lab projects and presentation. IQAC ensures that both teachers and students of all streams are aware regarding the use of ICT facilities and impact of it on teaching learning process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

91

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

IQAC committee, Principal and the Departmental HODs are with the participative management system prepares institutional academic calendar. This academic calendar is adhered and followed with affiliated university academic calendar.

In the beginning of the academic year, all the departmentalHODs are informed to provide inputs on completion of syllabus and time line for conducting Internal assessment examination, evaluation deadlines and announcement of results in the institution. The IQAC committee prepares schedules of completions of syllabus and conducting of internal examination considering the inputs provided by the members. Institutional academic calendar is circulated among the students through website link and office orders.

The examination committee adheres to institutional academic calendar and conducts planned internal examination schedules and the prescribed portion of syllabus. The evaluation committee are informed withdeadlines for submitting the assessment results and also announcesin the institution notice board or through the teachers of the institution.

The final internal examination evaluation is based on the criterions of the affiliated university norms on allocating the marks of internal evaluation as a combination of attendance, interactions,assignments, Internal examination and students' seminars. The internal assessment is submitted to the affiliated university as per the norms of it.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The HEI follows decentralised administration structure in the academic evaluation process. It has Internal examination committee and GrievanceRedressal Committee (GRC) to conduct the internal examination and to addressthe issues related to Internal Assessment if any.

The internal examination committee adheres to institutional academic calendar and conducts planned internal examination schedules and the prescribed portion of syllabus. The evaluation committee are informed withdeadlines for submitting the assessment results and also announcesin the institution notice board.

The students are given time line to file any issues regarding assessment results in front of mentor or GRC to address the issues. The GRCfollow up the issues with respective teachers to considers the request from the students to solve the issues. Depending on the nature of theissue, respective teachers are informed to solve the issues within 3 to 5 working days and submit the reports to redressal committee.

The final IA is submitted to the affiliated university as per the norms of it. The students are further knowing their results when the affiliated university announces the final results. The Grievance Redressal committee also address the issues raises, after the announcement of results by affiliated university if any.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The IQAC plays a vital role in designing and attaining the course outcome, Program outcome, Program specific outcome on the programs offered by the HEI. Affiliated university provides the outcome-based curriculum and also design the course outcomes and program outcomes. The IQAC initiates the vision of courses are reached to the students from the respective departments. All the HODs and senior faculty members are provided platform to design and share the outcomes. the

course outcomes, Program outcomes are published in website of the Institution.

Students are aware of course outcomes and program outcomes by attending the orientation program organised by the HEIat the beginning of each academic year. The different program students are separately guided in orientation program by the respective departments. The course outcome is also informed in the class rooms and displayed in campus arena.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.skmvkengal.org/pdf/course-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course and Program outcomes are fragmented into modules and each module is assessed by an internal examination. The HEI has formed an internal committee of teachers for its effective deployment. The assessment of Po is done by using quantitative and qualitative assessment tools like internal exams, interaction, student seminar, quiz events, project work, assignments, education tour, field surveys. The performance of students in class tests, assignments specify the knowledge enhancement of the students in teaching learning process.

The skills obtained in the learning process assess the quality by the progression of students from under graduation to post graduation and employability opportunity offered to them in society. Many students are started self-oriented business and are able to get competitive jobs in Government and Private sectors. The HEI has a practice of improving the rural minds towards higher education and education to girlstudents, by creating awareness in the rural area. Accomplishment of the outcome is visible as the progression of girl students in completion of UG and PG programs are gradually increasing.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

27

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://skmvkengal.org/pdf/iqac/sss-2019-20.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Dr Abdul Kalam Incubation Centre is created by the Innovation Eco club committee of the HEI. Principal will be the chairmen of the

committee and IQAC co-ordinator and all departmental HODs with senior faculty members are the part of the committee. The sole objective of theDr Abdul Kalam Incubation Centre is to create awareness on Self-employment opportunities among the students of the HEI.

The IEC (Innovation Eco Club) creates an environment forstudents to understand the requirement and importance of the Self earning areas in the competitive world. The step is started by creating the platform for discussion among the teachers and interested students on the various possibilities of self-oriented business. Then committee assigns team projects tocollectthe information on self-oriented earning possibilities following to that.

The projects are submitted by the groups of students to the IEC are analysed by members of the committee and provides opportunity to present their findings from the projects. Individual students of the group are share their opinions and future planning's on the ideas generated among them. The awareness is spread among the student community through their own efforts in finding the ways for successful earnings in the competitive world.

The committee ensures the opportunity provided to the students are completely utilised by them at the given time. The members of the IECcompare the world employabilitysituations with the idea generated by the students. IEC provides guidance to students on sources requirement and possible channels of fund providers. The documentation and procedure forprocuring and mobilising the funds are shared among the students.

This process understands the student's mindset on self-employability and finds the related issues restricting their knowledge on this zone. IEC by involving among them ensures the minds of the students are open up to the economically growing world. The IEC also protects the students from wrong assumption of early success mindset, by giving awareness on possible collapse in the business competition. Students interested in doing the business are guided properly by the IEC about the precautions to be taken.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities and the programs are implemented in relation to holistic development of the students of the HEI. The institution has different committees to conduct extension and outreach programs. It includes NSS, Sports, Cultural and IQAC committees. The programs are arranged to sensitize the students with social issues such as health, hygiene, environment protections, legal issues and prevention of suicide.

The HEI with the routine process follow the plastic free campus environment and encourage students to not to use the plastics and use reusable/paper covers if required. The Eco-club organises paper bag making competition for students and make them to distribute to nearby shops with request of not to use plastic carry bags. NSS committee organises blood donation camp and campus cleaning program and Swachh Bharath abhiyan for outside the campus cleanliness program. Sports and cultural committees organise Legal awareness programs, World Health Day, Life Skill Program, Prevention of Suicide, World Environment Day, AIDS awareness programs.

The impact of these programs is evidenced with the maintenance of campus cleanliness with green environment. The student's involvement in making paper bags competition and plastic free culture among them. The contribution towards blood donation helps in saving the lives of needy. The mental health and hygiene programs avoid suicide thoughts from the students. These sensitization programs mould the nature of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

359

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The HEI has extraordinary nature friendly campus environment and optimal physical infrastructure for teaching learning process. The institution is creating more physical augmentation as and when required. The campus is stretched in 10acres of land which includes sufficient class room available for the different programs offered by the HEI.

The institution is offering various programs under Arts, Commerce, Computer science, Science and Kannada. The campus provides learning process environment through proper class rooms, ICT enable teaching tools, Seminar Halls for seminars and workshops, Computer lab facility for experiential learning courses, incubation centre for learning practical knowledge. Chemistry, Physics lab for practical and project-oriented method of learning. Administration support also provided with Principal, Office staff for smooth teaching and learning process. Affiliated university procedures, proper guidance and timely support are provided in the institution.

The Academic supportive infrastructure can be seen in the campus as follows:

39 classrooms with a size of 4.18x1.67=10, 1.39x.0.74=5, 2.04x1.67=12, 2.60x1.11=12. Principals room 11.85x1.67=1, Office room 3.25x1.67= 1, Staff room 3= 3.25x1.67, Seminar Hall 1= 4.64x1.85, Library=3, 4.18x1.67 = 1, 2.32x1.67=1, 1.39x1.67=1, Laboratory / Museum 11 3.25x2.78=4, 5.57x2.78 = 3, 1.39 x 2.78 = 1, 1.39 X 1.67 = 1.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The HEI has very good facilities in sports and cultural activities which presented in 4 acres of multi-purpose play ground with football ground, cricket ground, athletics ground and long jump ground.

The institution also provides Gym facilities to the students with all improvised tools, the open function hall termed as "Bayalu Ranga Mandira". Its an open space for the cultural program with good audience capacity. The indoor facility provides Chess board and Carrom Boards, shuttle badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.75

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated with easy lib software; the facility is enhanced by barcoding all the books and journals available at library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.52

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The HEI has good policy for IT augmentation as and when requirement, management supports the HEI in extending the IT facilities to teaching learning process. The office administration officers provide guidance to the management on providing the Internet facilities, ICT enabled tools such as projectors, computers and LAN connections.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

41

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.75

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The HEI has policies and practices to ensure ideal use of various facilities on campus such as ICT-enabled classrooms, Wi-Fi, conference halls, laboratories, department staff rooms, sports field, UPS, RO water purifier. CCTV surveillance setup at planned points on campus. LED panels' setup as per requirement in the

campus.

The institution has a schedule for maintenance, based on usage and necessity. Heads of Departments, IQAC Coordinator and the Senior administration officer identify the mounting and persistent requirements for purchasing/upgrading various facilities. These will be brought to the notice of the principal, who places the appropriate proposals to the Management for sanction, after which quotations are called for and orders placed.

Maintenance and stock book registers all procured stuffs in college. Internal audit during the annual stock verification is mandatory for all departments. A streamlined process of service, repairs and annual maintenance services are ensured based on the usage. Annual maintenance services with professional merchants are in place for the proper and risk-free functioning of UPS, RO water purifiers, Buses.

Frequent service and repairs are carried out for an expected functioning of ICT enabled facilities in classrooms, laboratories, classroom furniture/equipment, and photocopiers in addition to continuous supervision of power/water supply.

Supervisors and support staff are in charge of maintaining the cleanliness/hygiene of the campus. The cleanliness and sanitation conditions of washrooms are monitored regularly by a team of janitors. Buildings and other infrastructure are painted periodically.

Environmental pollution control in the campus is successfully carried out by the implementation of various methods and programmes as follows:

• Tree planting programmes

• Green Initiatives include plastic-free campus and paper recycling

• Efficient segregation policy in the wet and dry waste disposal

• Sufficient number of dustbins on campus and in every room

• Awareness campaigns regarding cleanliness are made through captions/bulletin boards

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.skmvkengal.org/pdf/maintenance-policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

157

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

88

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

88

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The HEI aims at holistic development of the student community. Students are provided opportunity in administrative activities of the HEI. Administrative structure of the institution is decentralised by forming various committees under the chairmanship of principal. The process of admission works is allotted to the admission committee, which includes the senior faculty members and non-teaching faculty members. This committee also provides opportunity to students for provide information to the aspirants for the various programs offered in the institution.

The HEI organises sports and cultural programs through Sports committee and Cultural committee. This committees creates ample opportunities for students to enhance their leadership skills and organizing skills. Communication skills of the students are tuned up by offering opportunity in conducting various cultural programs, which also reduce the stage fear by participating in public functions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The HEI has good alumni support in providing facilities to the present students. The alumni give feedback on curriculum that provided employability skills and communication skills required to get the job after completion of the three years or five years of graduation. This considers the good relationship between the HEI and the alumni.

The alumni students of the institution who succeeded in getting the jobs, provides guidance for the upcoming graduates of the HEI. This process includes providing skills regarding Facing an Interview, preparation of resume, corporate communication skills, awareness of competitive exams and preparation to start self - business with various government schemes.

The alumni also contribute by providing knowledge resources in the form curriculum books and used competitive exam books. This benefits the present students to prepare for competitive examination with quality resources. The HEI is strappingly interested in having the registered alumni association for the development of the student community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To provide the opportunities and to develop the abilities of the rural and backward villages of Ramanagra district through quality teaching and learning of Social, Ethical, Moral and Human values to meet the diverse needs for living in the era of globalization with creativity, higher standard of life dedicated commitment to render selfless service to the society and the nation."

The governance of the HEI is adhere to the vision of the institution and offers under graduation a and post-graduation programs at affordable cost, the Government of Karnataka also provides financial supports to rural and backward community students. The HEI brings this benefit to the door step of the rural aspirants. The HEI also provides CBCS programs with Curriculum enrichment programs which is required for students to be skilful and employable resource in outside society.

The institution implements programs and activities in relation to environment friendly, socio-issues, Health awareness and Human values-oriented practices. These programs are directed under the supervision of the IQAC committee, which provides leadership qualities by insisting the students to be part of different committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The HEI successfully following and implemented practices of decentralization and participative management system through committee concepts.

1. Practice of Decentralization:

Admission Process: The HEI admission process is transparent and easily accessible to student with the committee framed in the institution. Where the Principal will be the chairmen of the committee along with senior faculty members of all departments and office managers as members in the committee. Department wise faculty members guide the students in choosing among the different programs offered in the HEI. The office staff helps in issuing and collecting application with prescribed documents from students. This practice helps the student's community to get admission in the institution in the convenient way and simplifies the authority's responsibilities.

2. Practice of Participative Management:

Preparation of Institutional Academic Calendar: The HEI strictly shadows the syllabus of the affiliated university with their academic calendar. HEI also prepares its institutional academic calendar with the head of the departments and IQAC committee collectively. The opinions of institutional academic experts on conduct of internal assessment examination and teaching learning duration are designed. It also collects the plans of different committee conveners about implementation of their respective plan of action for the academic year. This participative inputs of the IQAC committee ensures successful completion of Institutional academic calendar. The committee also ensures to be adhered to it by HEI.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The HEI has vision on providing education to rural students. The goals of the institution designed on the basis of vision. The education can be provided only when the rural students community finds interest in the programs. The option available in the HEI creates interesting in the aspirants.

The institution has the goal of providing Choice Based courses and programs to the student community, by this the HEI can provide communicational empowerment, flexibility in choosing the courses and employability skills.

The HEI has strategic plans as, Expand the course for choice, Expand the range of add-on and skill development courses, Strengthen the language lab facilities to reach out the need for enhancing their English communication skills, Stan Civil service examination and competitive examination coaching in-house.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Governing Body:

The Department of Collegiate Education (DCE), Government of Karnataka (GoK), is the higher authority of the institution. The Executive Head of the Institution is the Minister of Higher Education, who is followed by the Principal Secretary for the

Department of Higher Education, the Commissioner, and the Director at the State level, and the Joint Directors at the regional level.

2. Administrative Set-up:

The principal, as the institution's head, is supported by the heads of departments (HOD), faculty members, non-teaching staff, and student representatives in the administrative structure all of who perform an important role in academic planning and decision-making.

Functions of various bodies: The important functions of organizational bodies of the Institution are: The Governing Committee (GC) is consisting of members nominated from management. It is a registered body that encourages the Institution's progress. It provides financial support to various academic and non-academic programs.

3. Service Rulebooks and Procedures:

The service rules and procedures of the Institution are strictly governed by the Karnataka Civil Service Rules (KCSRs).

4. Recruitment:

The recruitment of teaching and non-teaching faculty is done as per the UGC guidelines and recruitment policies of the Government of Karnataka, recruitments are done as per the requirements. It obviously outlines the minimum qualification, age limit, and relaxation, and other measures are followed for recruitment of permanent faculty. The Guest faculty are appointed by the management as per requirements.

5. Promotional Policies:

The promotional policies are applicable for both teaching and non-teaching staff separately. For teaching faculty, the UGC rules are applicable for placement and promotion. The academic qualifications, orientation and refresher courses, short-term courses, minimum length of service are taken into consideration for placement and promotion. For non-teaching staff, promotional policies enunciated by the Government of Karnataka are applicable.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has appropriate welfare measures in place for together teaching and non-teaching staff, these welfare measures are governed by UGC, Department of Higher Education, and Karnataka Civil Services Rules (KCSR). There are many welfare measures, accessible to the teaching and non-teaching staff: Casual leave, Earned leave, Sick leave, Child care leave, Maternity and Paternity leave. Half pay leave facility to non-teaching and non-vocational teaching staff.

Encashment of leave Festival advance for staff. Reimbursement of Medical Expenses. Gratuity facility Annual, Special, and other increments and promotional benefits. Career Advance Benefits – Ph. D and M.Phil. Increments, OOD facility to attend conferences, symposia, seminars, invited lectures in other institutes and institutions. Special casual leave to perform university duties, to participate in orientation programme, Refresher courses, short term

courses, faculty development programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

It is a government aided institution, prescribed and standard format of self-appraisal, academic and administrative audit report for teachers is mandatory. Duly filled and signed appraisal reports have to be submitted to the head of the institution by the end of every academic year. The principal verifies the genuineness of the information provided by the faculty in the report and records

his/her observations and comments and forwards the same to the Regional Joint Director Office, Department of Collegiate Education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The HEI conducts both internal and external financial audits every academic year. The internal audit is carried out by internal auditor appointed by management. Internal audit committee is formed by the management by considering senior faculty member of the HEI with commerce department faculties.

An external auditor willbe decidedby Department of Collegiate Education office. An external auditor willbe an account officer, ofDepartment of Collegiate Education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The HEI is a grant-in-aid institution run by the management and the funds required for the development is based on the salary grants provided for the teaching and non-teaching staff. The development activities are based on the funds provided by the management and governing council. From past 48 years the institution is depended on the governing council and management. The head of the institution submit the proposal of requirements to the development of the institution. The management provides the facilities and upgrade it on the basis of requirement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Conducted Curriculum Enrichment Programs on Communication skills, and Tally (Computerized Accounting).

Conducting Student satisfaction survey (SSS) on teaching and learning process.

Coaching for Competitive Exams.

Creating awareness among the students regarding environmental protection.

Feedback collected from stakeholders.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The HEI has taken following initiations to the internal compliance report of previous cycle:

1.Deficient permanent faculty :Seven full time teachers are appointed

2.Inadequate research activities : IQAC is initiative research professional activities

3.Lack of. formal feedback from thestake holders:| Structural feedback is collected fromall the stalke holders.

4.Lack of formal consultancy andcollaborations:Consultancy and collaborations activity are conducted.

5. Promoting research:3 PhD holders appointed.

6.Carrying out more socio economic extensions activities:Carried socio economic extension activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO	C. Any 2 of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The HEI consider the gender equity in the institutions is the measure to be taken in the rural education system. To achieve this the institution organizes and celebrates many international days. Such as Women Health Programs, International women day, Rang razz (rangoli competition), Sports day, and Organ donation awareness programs.

The students of the institution get the benefits by participating in these programs and finds the importance of gender equality in the society. Sports are arranged for both male and female students. This will encourage equal mind among the students to participation is important and opportunities to be provided for both.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>a. Safety and security - 20 CC cameras, Discipline Committee b. Counseling System c. Common Rooms 01d. Day care center for young children</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy	**C. Any 2 of the above**

conservation measures Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

The HEI creates good awareness among students on solid waste management. It provides dustbin facility across the campus area. Dry waste and Wet waste management is well implemented by separating into different dustbins. Local panchayath supports this procedure by collecting dry and wet waste at periodical intervals.

- **Liquid waste management**

The HEI has very good procedure on liquid waste management. It provides laboratory facility in the campus area. Liquid waste is well managed by the lab-assistants and teachers. Local panchayath supports this procedure by collecting liquid waste at periodical intervals. College has signed MoU with the supplier of the chemicals for the safe disposal of waste generated from chemistry laboratory.

- **E-waste management**

Exhibitions are conducted to display the working of computers and peripheral devices. Some of the old computers, keyboards, mouse and monitors are preserved for this purpose. Disposal of e-waste is included in the annual maintenance contract with the college electronic equipment supplier.

- **Waste recycling system**

Eco Club volunteers collect and compost the biodegradable waste and use it for garden maintenance. Working parts of electronic equipment are reused and printer cartridges are refilled to reduce e-waste. Used paper, old blue books and newspapers are used for paper bag

competition.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Celebration of 'Rashtriya Ektha Diwas'-On the occasion of birthday of former Deputy Prime Minister, Sardar Vallabhbhai Patel, we celebrate 'Ektha Diwas' as a commemoration of integration of princely states into India. In this program students are sensitized about diversities, harmonious understanding and importance of integration.

Ethnic Day: Ethnic day is a special occasion celebrated to remind the diverse culture of our country which blends various regions. On that day students wear traditional attire of various states of our country. This promotes harmonious relationship among students and is filled with fun and frolic.

Constitution Day: The constitution day also known as Samvidhan Diwas is celebrated on 26th November every year in our college. This is intended to publicize the glorious and rich composite culture and diversity of our nation. Further it aims to create awareness of fundamental rights and duties as enshrined in the constitution. The students are sensitized about concepts of secularism, liberty, equality, fraternity and justice through a special talk addressed by resource person. This is followed by oath taking by students and staff.

Voters' day- Since 2011, January 25 is celebrated as Voters' Day in the institution. To encourage young voters in the process of voting, enrolment drive is carried out in association with the Taluk SVEEP (Systematic Voters' Education and Electoral Participation) committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Wear helmet and save life- Awareness program regarding traffic rules safety. It is an initiative to make the public aware about the traffic rules which makes them socially responsible.
- Flood relief fund collection and distribution- During past

three years, we are facing the problem of flood especially in our region. Our students are trained to handle such disasters. NSS Volunteers and other students of our college assisted the rescue team of channapatna Taluk and raised funds and materials from the public and distributed to the flood affected people.

- Legal awareness programme- Every year we are organizing legal awareness programme. Rallies, POCSO awareness programmes, special talks on fundamental rights and duties.

- Campus cleaning awareness -Awareness programmes on cleanliness and hygiene are conducted regularly in our college by Eco-club, NSS, Scouts and Guides "Constitution of India" and "Environmental Science" are compulsory papers for all students.

- BCom students, "Disaster management system" is mandatory paper in third semester to increase awareness about the disasters and their impacts including social, economic, political, environmental, health and psychological factors.

- "Human rights, Gender and Environment"," Sociology of Gender" and "Gender Justice" for BA students and sociology papers like "Contemporary Social Problems" will make the students aware of the various social problems and possible solutions.

For the staff Orientation Programs, Refresher Courses, Short Term courses on Gender sensitization, Human rights, Disaster management, Soft skills, and various FDPs are attended by the faculty of our college. Various seminars, conferences, workshops were conducted in the college for the faculty of our college.

Departmental exams like - General law-part-1, General law part-2, Accounts higher- are made mandatory. They sensitize the staff in the areas of values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is	A. All of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The HEI has a rich tradition of witnessing various national and international days, celebrating significant events and memorizing the great leaders on their birth and death anniversaries. Some of the major events and days usually observed are as follows.

- **Independence Day is celebrated in the college on 15th August by following the proper protocol. National Flag hoisted and the students perform parade and sing national anthem and patriotic songs.**
- **Republic Day is celebrated on 26th January ceremoniously, hoisting the national flag and Special talks are conducted about the constitution of India and sovereignty of Indian citizens.**
- **Gandhi Jayanti is observed on 2nd October to remember the father of our nation. Students actively clean the campus. Invited talks are arranged by Gandhian studies committee for the students. On the same day we also celebrate Jayanthi of Lal Bhahadur Shasthri, our former prime minister.**
- **Kargil Victory Day: The college remembers the sacrifice of the soldiers who fought during 'Operation Vijay', by observing Kargil Vijay Diwas on July 26 every year.**
- **World Environment Day is celebrated on 5th June by planting new saplings. Students and teachers dig pits and plant saplings.**

- **Awareness programmes for preservation of our environment and encouraging the use of environment friendly products are conducted Sadbhavana Day is observed on 20th August in commotion of the birth day of our former prime minister Rajiv Gandhi. We arrange a special talk on the message of communal harmony and peace.**
- **Teachers' Day: We celebrate the birthday of Dr. S. Radhakrishnan as teachers' day on September 5th of every year. Students organize various activities for the staff of the college.**
- **National Youth Day is celebrated on 12th January on the birthday of Swami Vivekananda conducting "Yuva Sapthaha" on his vision and thoughts. On these seven days various programmes are organized for students of our college to inculcate human values.**
- **Department of Mathematics celebrates "National Mathematics Day" on 22nd December of 2018 to remember India's greatest Mathematical Genius "SrinivasaRamanujan'' on his birth anniversary.**
- **Dr. B R Ambedkar jayanthi: A special talk is organized every year to commemorate the life and achievements of Dr. B R Ambedkar on April 14.**

Kannada Rajyothsava: Kannada Rajyothsava is organized every year in the month of November by conducting various cultural events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice: 1

Title of the practice: "Nurture the nature program".

Objectives: - Our institution is one of the big campuses in the channapatna. It has a lot of rare variety trees like sandal wood

trees and other trees and herbs are available in the campus. The mission is to sensitize and empower people to give back to nature and all live in an environment conductive to their health and well-being. The names of the students who brought the plants were added to the name plates and they were adopted to look after one another. For more than 30 years our NSS committee is working untiringly with student volunteers and staffs to change the landscape in our institution. Our campus is rich with rare varieties of trees and plants.

It has been observing by the students that nature has been changing itself very tremendously as we are responsible for this change. Therefore, we have to maintain this balance by following the given points.

• To ensure more tree plantation drive of different fruits and other medicinal plants and rare trees.

• Tree plantation programme can become more popular. So, it is the duty of ours to promote more and more students to come forward.

• To enhance the values of plants and environment among the students their study.

The Context: The very noble objective of Nurture the nature program is to save our planet and mother earth by plantation work with under given points: • To rising up the level of the students thinking regarding tree plantation work. • To create the interest among the students regarding the values of trees and plants. • To inculcated the programme of plantation can change the climate and during freshers' day each and every first-year students are given free saplings to produce oxygen.

The practices: It is important duty of students to plant more and more trees, herbs and other plants because these are the carriers of rain and clouds. Only the nature has capacity to turn up the balance of nature to produce more and more oxygen, but it is only possible when our surroundings are full of trees and plants. This type of tree plantation programme is possible when our new generation become more and more sincere and active towards tree plantation programme. This tree plantation makes the points of success, it is sure and certain that our nature will be in balance and the life of the people can be happy and prosperous. So, we should plant more trees and protect them for the future of new generation.

Evidence of success: Currently we are having more than 100+ trees planted and its well grown and key impact more oxygen is available at the campus and naturally carbon de oxide is very minimized in the campus. This is the evidence of success and we have made very sincere tree plantation and this plantation work provoke the students and inspired then to go quickly on the path of plantation for the balance of the nature and upgradation of environment. It is the result of the programme that more than 80 students participated in the programme of the plantation started by institution and administration.

Problems encountered and resources required: Due to some heavy rain, few trees' branches are broken and few students avoid the program and deny such types of activities, but our experienced faculties convinced them and ultimately, they agreed for the plantation work for the next year they too realized the value and importance of the nature and environment. The senior students are convincing the junior students like the chain and a greater number of students are coming forward to plant more trees as a part of NSS activities.

Best Practice-2

Title of the practice: Vehicle prohibition day (No Vehicle Day).

Objectives: -

• To raise environmental sensitivity and awareness among students about the vehicular pollution.

• To create awareness regarding global warming caused by fossil fuel burn and its impact on Indian economy.

• To encourage for environment friendly and public transportation system in reducing the carbon foot prints.

The Context: - Our institution is just outside the vicinity of silk city. Most of the students and faculties rely on their personal bikes and vehicles to reach the campus in time. We, at the institution level, are doing our own small act by abstain the vehicles, decided that twice in a month (15th and 30th of every month) would be dedicated to cycling and contributing to nature.

Practice:

• It has become a fashion and trend to use the vehicles even for small distance by the youngster. It feels ashamed and embarrassing

to them to work or use the bicycle.

• Being a student, they must understand the negative impact of fossil fuel on our planet and ultimately on our health. Therefore, we should try to avoid the use of vehicles for unnecessary reasons.

• To inculcate this habit institution has made a rule for all students and faculties not to come in the institution by vehicle on 15th and 30th of every month. It will help to reduce the poisonous gases exhausted in the atmosphere by the motor vehicles.

Evidence of success:

• On 15th and 30th of every month, no one use to bring their vehicles in the institution.

• Students and staff enjoying using the bicycles and having a walk to come in the institution.

• Students are having the self-satisfaction and patriotic feeling is developed as they are contributing to conserve the nature.

• They become aware about bad impact of vehicles on the nature and encouraging their friends and neighbours to use bicycle or electric bike for travelling in the city.

Problems encountered and resources required:

The involvement of the students in not using vehicles is vary from time to time. In the modern life-style the student's mentality and the interest towards two wheelers are uncontrollable. These problems can be encountered with the government transportation support and more use of Battery/Electrical Vehicles.

Conclusion: Today the institution campus appearances beautiful with greenery. The environment is very clean and contains fresh air. The students are familiar with varieties of plants, especially medicinal plants. It has created awareness among the students and staff. Water and electricity are utilized meaningfully. This could be achieved because of the efforts taken by management, the principal, staff members and the students in particular.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Kuvempu Mahavidyalaya First Grade Institution is located in Kengal, Channapatna on the Mysore - Bangalore Highway in a Green and Eco-friendly environment between Silk City of Ramanagara and Toy City of Channapatna. The Institution was established in the year 1973 in Channapatna with the Vision and Mission of serving the rural students of the Society. Then it was shifted to the new campus at Kengal in 1983. Kengal is holistic place a famous temple of Lord Sri Kengal Anjaneya Swamy. Our Institution is Surrounded by important places like Karnataka State Police Training School, Sri Kengal Hanumanthaiah Tree Park and Chikkamannugudda Forest. The institution offers undergraduate programs which includes B.A, B.Sc, B.Com, BCA and Post-Graduation in Kannada (M.A).

"Our vision is to provide the opportunities and to develop the abilities of the rural and backward villages of Ramanagra district through quality teaching and learning of Social, Ethical, Moral and Human values to meet the diverse needs for living in the era of globalization with creativity, higher standard of life dedicated commitment to render selfless service to the society and the nation."

The HEI is adhered to the vision of the institution by nurturing rural and economically backward students of Ramanagra district. The HEI creates opportunities for rural and economically backward students to pursue higher education at affordable and cost free by bringing the policies of State Government of Karnataka. The HEIs provides scholarships from SC-ST department and Backward Community Cell by providing applications to students and bring the GoK financial assistance to them.

The HEI provides admission to all the applicants from the rural and economically backward areas without discriminating the community. By this the HEI follows social equality in the located area. This develops the opportunity for all the aspirants of rural community

from past 48 years. The HEI follows outcome-based teaching learning process as affiliated university also provides designed syllabus and institution through different teaching methodology such as Chalk and board, Seminars, Quiz, Group discussion, case studies and ICT enabled class room environment nurtures the student community.

The HEI is proved its ability of providing valuable and competitive education by securing Gold-medals in post-graduation program of MA in Kannada. The HEI strictly create the awareness about nurturing the nature and protecting the environment among society and the students of institution through NSS, NCC, Red-cross cells by organising eco-friendly programs and best practising methods as allocating students' groups to protect the grown trees and initiates the new aspirants to plant more trees in the campus. This gives the socio-cultural responsibility among them.

The HEI claims its existence by providing financial support to 85% of the enrolled students and securing good grades in the university examinations. To strengthen the students in skill-based learning environment, HEI also provide coaching for competitive examinations and skill based additional programs. HEI follows and be with working on the slogan "Nurture the students through Nature".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plan as per the Governing council and IQAC are:

1. To Introduce new program as per global demand.

2. To start promoting nature protection programs.

3. To introduce more curriculum Enrichment programs.

4. To recruit teaching faculties as per demand.

5. To construct new building premises for PG programs.